



Warwickshire & Coventry  
Historic Churches Trust

The Anchorage, 35 Sedlescombe Park, Rugby CV22 6HL

Email: [ejane@lilley2.plus.com](mailto:ejane@lilley2.plus.com)

## Data Protection Right of Access Request Form

You are entitled to see (subject to some exceptions) the information we hold about you. If you would like to receive copies of information please complete this form and send or email it to the address above.

Name:

Address

Please tell us of the reason why you think WCHCT might have or use information about you:

If you are only interested in specific or particular information, please give details:

Please provide me with information held by WCHCT in accordance with my rights under the Data Protection legislation.

Signed

Date

### Please Note:

- If the address you give above does not match the one in our records, we may have to ask you for additional identification.
- If you are not the person the information is about (the data subject), we will evidence that you are authorised to act for the data subject.



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- We will reply within the statutory 30 day period. If you have asked for a copy of the information, we will send it to the address you have given above by special delivery, or if the request is made electronically it will be sent by secure email service.
- We will provide information linked to you. WCHCT is not permitted to supply information which identifies, someone else, or information which has a duty of confidentiality attached to it, or information which is specifically exempted by law.