

Individual Rights Request: Portability

UK law gives you the right in specific circumstances to request WCHCT to provide you with copies of your personal information, (which you supplied to WCHCT in a structured, commonly used and machine-readable format. (e.g. A CSV file) which can be reused by a different organisation.

This right is only available, subject to the following qualifying criteria:

1. The individual must have supplied this data to WCHCT directly (as a data controller); if the data has been provided by a third party or has been shared from another organisation the data is not eligible for this right.
2. If the personal information has been used to fulfil the performance of a contract;
3. If the legal basis for the use of the information is consent;
4. If the use of the information is carried out by automated means.

Please complete the following:

Name:

Address:

Please tell us of any reason why you think we may be holding or using information about you:

Please tell what information you require us to supply to you (subject to the limiting conditions)

Signed

Date

Please Note:

- WCHCT will complete your request within 30 days of receiving this request form.
- If WCHCT has a reason to refuse your request, an explanation of the decision will be provided in writing within 30 days.